Government and Economic Development Institute

**City of Talladega**

**Jobs by Grade**

Approved 3/18/19

**CITY OF TALLADEGA CLASSIFICATION PLAN**

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| **Grades** | **Job** | **Department** |
| **Grade 1** |  |  |
|  | Recreation Aide | Parks and Recreation |
| **Grade 2** |  |  |
|  | Litter Crew | Community Appearance |
|  | Firefighter Recruit | Fire Department |
|  | Police Recruit | Police Department |
|  | Library Aide | Library |
|  | Custodian | City-wide |
| **Grade 3** |  |  |
|  | Receptionist | Police Department |
| Labor/Maintenance - I | PW/Community Appearance/WS |
| Construction & Maintenance Worker - I | Water-Sewer |
| Wastewater Treatment Operator Trainee | Water-Sewer |
| Water Treatment Operator Trainee | Water-Sewer |
| **Grade 4** |  |  |
|  | Labor/Maintenance - II | PW/Community Appearance/WS |
| Administrative Clerk | Finance |
| Recreation Center Associate | Parks and Recreation |
| Transportation/Driver | Parks and Recreation |
| Administrative Clerk | Water-Sewer |
| Billing Clerk | Water-Sewer |
| Customer Service Worker - I | Water-Sewer |
| Inventory Clerk | Water-Sewer |
| Meter Reader | Water-Sewer |
| **Grade 5** |  |  |
|  | Animal Facility Technician | Animal Facility |
| Administrative Assistant | City Clerk |
| Accounts Payable Clerk | Finance |
| Administrative Assistant | Fire Department |
| Magistrate | Municipal Court |
| Administrative Assistant | Police Department |
| System Admin./Grants Coordinator | Police Department |
| Warrants Clerk/Admin Assist. To Invest. | Police Department |
| Administrative Coordinator | Public Works |
| Equipment Operator | Public Works/Community Appearance |
| Construction & Maintenance Worker - II | Water-Sewer |
| Customer Service Worker - II | Water-Sewer |
| Maintenance Technician | Water-Sewer |
| Mechanic | Public Works |
| Litter Crew Chief | Community Appearance |
| Administrative Assistant | Community Appearance |
| Library Assistant - I | Library |

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| **Grades** | **Job** | **Department** |
| **Grade 6** |  |  |
|  | Executive Assistant | Administration/City Manager |
| Manager | Animal Facility |
| Community Appearance Supervisor | Community Appearance |
| Firefighter | Fire Department |
| HR Assistant | HR |
| Labor Maintenance Superintendent | Parks and Recreation |
| Program Coordinator | Parks and Recreation |
| Superintendent | Parks and Recreation |
| Police Officer | Police Department |
| Equipment Operator - II | Public Works |
| Head Mechanic | Public Works |
| Public Works Supervisor | Public Works |
| Purchasing Agent | Municipal Services |
| Construction & Maintenance Crew Chief | Water-Sewer |
| Customer Service Supervisor | Water-Sewer |
| Office Manager | Water-Sewer |
| Operations Technician | Water-Sewer |
| Library Assistant - II | Library |
| **Grade 7** |  |  |
|  | Revenue Officer | Finance |
| Sergeant | Fire Department |
| Business Manager | Library |
| Programs Manager | Parks and Recreation |
| Athletics Coordinator | Parks and Recreation |
| Center & Nutrition Manager | Parks and Recreation |
| Detective | Police Department |
| Sergeant - Administration | Police Department |
| Sergeant - Patrol | Police Department |
| Task Force Agent | Police Department |
| Construction & Maintenance Supervisor | Water-Sewer |
| Wastewater Treatment Operator III | Water-Sewer |
| Water Treatment Operator IV | Water-Sewer |
| **Grade 8** |  |  |
|  | Building Inspector | Municipal Services |
| Code Enforcement Officer | Municipal Services |
| Lieutenant | Fire Department |
| Lieutenant - Detective | Police Department |
| Lieutenant - Patrol | Police Department |
| Lieutenant - Training | Police Department |
| Wastewater Treament Supervisor | Water-Sewer |
| Water Treatment Supervisor | Water-Sewer |
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| **Grades** | **Job** | **Department** |
| **Grade 9** |  |  |
|  | Captain | Fire Department |
| Librarian | Library |
| City Planner | Municipal Services |
| Captain - Investigations | Police Department |
| Captain - Operations | Police Department |
| City Clerk | City Clerk |
| Director | Community Appearance |
| Chief Court Clerk | Municipal Court |
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| **Grade 10** |  |  |
|  | Assistant Fire Chief | Fire Department |
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| **Grade 11** |  |  |
|  | Director | Finance |
| Director | Human Resources |
| Director | Parks and Recreation |
| Director | Municipal Services |
|  |  |
| **Grade 12** |  |  |
|  | Fire Chief | Fire Department |
| Police Chief | Police Department |
| Director | Public Works |
| Director | Water-Sewer |
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| **Grade 13** |  |  |
|  | There are no jobs currently recommended for this grade. |
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| **Grade 14** |  |  |
|  | There are no jobs currently recommended for this grade. |
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| **Grade 15** |  |  |
|  | There are no jobs currently recommended for this grade. |